

**ORGANIZATION RULES OF THE EDUCATIONAL PROCESS
IN AC. K. SATPAYEV EETI
IN THE SPRING SEMESTER OF THE 2020-2021 ACADEMIC YEAR
DURING THE PERIOD OF RESTRICTIVE MEASURES RELATED TO
PREVENTING THE SPREAD OF CORONAVIRUS INFECTION**

In order to implement the educational process, taking into account the prevention of the spread of a new coronavirus infection (COVID-19), ensuring the sanitary and epidemiological well-being of students and teaching staff of ac. K. Satpayev Ekibastuz Engineering and Technical Institute, it was decided to organize the educational process in the spring semester of the 2020-2021 academic year for students in the following order:

- to organize the implementation of the educational process for 1st year full-time students in a mixed format (lectures and seminars - online, laboratory and practical classes of an applied nature in full-time format, subject to a sanitary regime and a social distance of 2 meters) in all areas of training, in accordance with the approved schedule;

- to continue training of the second and third year students in a distance learning format in the following areas of education: Business, management and law; Pedagogical sciences (except for "Training of physical education teachers");

- for non-graduation (2-3 years of bachelor's degree) full-time education students, lectures involving one-way submission of information should be carried out exclusively using distance learning technologies, laboratory work for students should be organized in the laboratories of ac. K. Satpayev EETI, practical studies also in the off-line format with the observance of social distance and enhanced sanitary measures in the following areas of education: Engineering, processing and construction industries; Transport services;

- in the 4th year, it is recommended to carry out training in distance / mixed formats, depending on the areas of training in accordance with the academic policy and the calendar plan (organization of pre-diploma and professional practices, final certification).

For graduation courses, provide schedules of consultations in an off-line format (the format of consultations is determined by the tutor/ supervisor of practices and thesis / projects, taking into account the specifics of the EP).

In the second semester of the 2020-2021 academic year:

1) to post the instructions for students and teaching staff on the Institute's website;
2) do not to hold mass events and eliminate the likelihood of crowding, ensure control over the timely release of classrooms upon completion of classes;

3) to ensure the work of medical centers in an enhanced mode;

4) to prevent crowds of people;

5) to take into account the factors associated with the health of employees who are at risk for health and age. In the case of holding classes in the traditional format by persons over 65 years of age and persons registered with dispensary due to illness, it is recommended to restrict the movement of this category of employees on the territory of the buildings when drawing up the schedule of the OHPE;

6) to continue teaching students in a distance format, based on their application, in case of signs of COVID-19, pulmonary pneumonia or other viral diseases, and consider these applications at a meeting of the quality assurance committee;

7) to prepare educational buildings and hostels of universities in compliance with the norms of the SES and receive the opinion of the SES of the regions on the readiness to conduct training in full-time and distance formats;

8) to wear masks throughout the educational process, including being in classrooms during classes, is mandatory for teaching staff and students. Do not allow students who appear without masks into the classroom;

9) to determine the need for accommodation in dormitories and carry out work on the placement of students until the spring semester with 50% room occupancy;

10) to prepare for the beginning of the spring semester to implement the educational process in mixed, distance and traditional learning formats (class schedule, definition of flows, content provision, organization of professional practices, etc.);

11) to provide a rolling schedule of breaks and exclude contact of students outside the classroom;

12) to abolish foreign academic mobility and internship and to consider options for organizing virtual academic mobility;

13) When organizing a combined learning format, the following ratio of classes in full-time and distance learning formats is recommended: lectures and seminars - online, laboratory and practicals of an applied nature in full-time format, subject to a sanitary regime and a social distance of 2 meters;

14) to plan the "windows of internal academic mobility", that is, it is allowed to organize the study of individual academic disciplines by students in the online mode or laboratory classes in other OHPE.

Rector



D.M. Sivaraksha